

# Gregory A. Simonis

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Online Portfolio <http://www.greatdesigns4u.us>

## CAREER OBJECTIVE

Seeking to become an integral part of a Graphic/Web Design Team that will utilize my strong creative and technology-based design skills.

## QUALIFICATIONS

- Graphic design of marketing and promotional material
- Web design, maintenance and site architecture
- Project management
- Experienced at representing others
- Communicating needs to achieve and exceed desired results
- Motivated by challenging projects
- Solid managerial skills, including defining project priorities and delegating necessary tasks
- Strong written and verbal communications skills
- Capacity to adapt to new positions and learn new material quickly and easily
- Proven ability of adjusting to working independently and being an integral part of a team environment
- Proficient in meeting deadlines, problem solving, and multitasking
- Brings energy, enthusiasm and creativity
- Forward thinking 'What if?'

## GRAPHIC DESIGN SOFTWARE PROFICIENCY

- Adobe Acrobat
- Adobe Elements
- Adobe Illustrator
- Adobe Photoshop
- Extensis Suitcase
- MS Photo Editor
- QuarkXPress
- Serif DrawPlus
- Serif PagePlus
- Serif PhotoPlus
- StuffIt
- Style Sheets

## GRAPHIC DESIGN SOFTWARE EXPOSURE

- Adobe InDesign
- IMovie
- MS Publisher
- Strata 3D pro

## WEB DESIGN SOFTWARE PROFICIENCY

- Adobe GoLive
- Adobe Imageready
- BBEdit
- CGI
- CSS
- CuteFTP
- CuteHTML
- Director
- Fetch
- HTML
- Javascript
- Macromedia Dreamweaver
- Macromedia Fireworks
- Macromedia Flash
- Quicktime Pro 5
- SoundEdit 16
- WS-FTP

## WEB DESIGN SOFTWARE EXPOSURE

- Adobe LiveMotion
- ASP.net
- CGI
- Macromedia Fireworks
- MS FrontPage
- PERL
- PHP
- VB.net
- Visual Basic

## LANDSCAPE DESIGN SOFTWARE PROFICIENCY

- AutoCAD
- Eagle Point Site Designer 2
- MicroStation
- New Image
- Expert Landscape

## MISC SOFTWARE PROFICIENCY

- MS Access
- MS Excel
- MS Outlook
- MS PowerPoint
- MS Word

## PROFESSIONAL EXPERIENCE

### CITY OF MONONA

Monona, WI

*project management, drafting, website design and maintenance, website architecture, graphic design (logos, signs, newsletters, educational and informational material)*

### Engineering Technician

1/04 to 4/06

### GREGORY A. SIMONIS, WEB/GRAPHIC DESIGN

Madison, WI

*graphic design of marketing and promotional material (newsletters, posters, brochures, flyers, slideshows, tabletop displays, event tickets, logos, ads, mascots, developing image recognition, sales literature, powerpoint presentations, etc.), website design, website maintenance, website architecture and preparing images for the web, part time marketing consultant*

### Freelance Web/Graphic Design

9/99 to Present (part time)

### MCKAY NURSERY COMPANY

Waterloo, WI

*landscape design (commercial & residential), sales, project estimation, department supervisor*

### Senior Landscape Architect

7/03 to 11/03

### NRS CORPORATION

Madison, WI

*edit online survey forms for home builders (HTML and Visual Basic)*

### HTML Editor

4/03 to 5/03 (temp work)

### MADISON AREA TECHNICAL COLLEGE (ACE Office)

Madison, WI

*logo design, edit class timetable, powerpoint presentations, brochures, flyers*

### Public Information Specialist

3/03 to 4/03 (part time)

### COMMUNITY BY DESIGN, INC.

Madison, WI

*website design, website maintenance, website architecture, image prep for the web, graphic design of marketing and promotional material (logos, signs, flyers, business cards, envelopes, powerpoint presentations), illustration*

### Web/Graphic Design

10/02 to 3/03

**MADISON AREA TECHNICAL COLLEGE (Student Life Office)**      **Web/Graphic Design Intern**  
Madison, WI      9/01 to 8/02  
*graphic design of marketing and promotional material (logos, signs, brochures, flyers, slideshows, tabletop displays, event tickets, logos, ads, mascots, developing image recognition, sales literature, powerpoint presentations, etc.) website design, website maintenance, website architecture and preparing images for the web*

**US OFFICE PRODUCTS**      **Account Executive**  
Madison, WI      1/00 to 6/01  
*sales of office products (office supplies, IT, furniture, maintenance, cleaning & breakroom), portfolio manager*

**GREG'S LANDSCAPE & DESIGN**      **Owner, Landscape Architect**  
Madison, WI      1/94 to 12/99 (full time)  
1/00 to Present (part time)  
*landscape design (commercial and residential), sales, installation & maintenance, project management, graphic design of marketing and promotional material, website design, website maintenance and image prep for the web*

## EDUCATION

SmartForce Elearning Advanced Web Authoring: JavaScript Certificate	Online Education December 2003
SmartForce Elearning Advanced Web Authoring: CGI and PERL Certificate	Online Education November 2003
Madison Area Technical College Web Page Design Certificate	Madison, WI May 2002
University of Wisconsin B.S. Landscape Architecture	Madison, WI December 1990

## REFERENCES AVAILABLE UPON REQUEST